

Chabot-Las Positas Community College District

Learning Skills Instructor (#2LLA08)

The Position:

The Chabot-Las Positas Community College District is seeking a Learning Skills Instructor for Chabot College in Hayward. The position reports directly to the Language Arts Dean and works closely with the Dean of Special Programs and Services, and the Disabled Students Programs and Services Coordinator.

Salary:

The initial salary placement range is \$56,242 - \$80,348/yr, depending on education and experience.

Assignment:

The position is a full-time, temporary sabbatical leave re-placement position for the 2009 Spring Semester. Employment will begin on January 20, 2009.

Minimum Qualifications:

Education and Experience: Minimum Qualifications for Disabled Students Programs and Services Employees (Title 5 Regulations on Minimum Qualifications, 53414, section (d)):

- (1) Possession of a Master's degree, or *equivalent degree, in the category of disability, special education, education, psychology, educational psychology, or rehabilitation counseling; and
- (2) Fifteen semester units of upper division or graduate study in the area of disability, to include, but not be limited to:
 - (A) Learning disabilities;
 - (B) Developmental disabilities;
 - (C) Deaf and hearing impaired;
 - (D) Physical disabilities; or
 - (E) Adapted computer technology.

The complete minimum qualifications of section 53414 may be viewed on the job description posted at www.clpccd.org/hr.

Demonstrate sensitivity to and an understanding of the diverse academic, socioeconomic, cultural and ethnic backgrounds of community college students, including those with physical and/or learning disabilities.

*Degrees in Progress: To be conferred on or before March 1, 2009 will be considered, provided that the applicant also submits (1) an up-to-date transcript, (2) a photocopy of the degree requirement from the school catalog, and (3) proof of current course(s) and enrollment.

Particular Job Characteristics:

Teach developmental reading, writing, and math;

Use knowledge of contemporary methodologies of teaching reading, writing, and math, and apply these methodologies to teaching practice;

Use knowledge of the mission of California community colleges;

Administer and interpret standardized assessment instruments to determine students' eligibility for Disabled Students Programs and Services (DSPS);

Communicate effectively in both oral and written form;

Ability to teach late afternoon, evening, weekend and/or off campus classes when scheduled as part of the regular teaching assignment.

Desirable Qualifications:

Demonstrated experience teaching students with learning disabilities and other disabilities;

Ability to work with other faculty in collegial responsibilities;

Familiarity with computer-aided instruction and distance education;

Interest in teaching reading, writing, and math at the basic skills level who have transfer and/or vocational educational goals;

Knowledge of literature by diverse authors and about diverse people;

Experience teaching students to use appropriate accommodations in the classroom;

Successful completion of California Community College (CCC) Eligibility Model for Learning Disabilities training.

Supplemental Questionnaire:

Please provide your responses to the following questions on your own paper, or on the form included in the mailed application packet, and attach to your application materials. Limit your response to two, double-spaced pages for each question.

1. Which assessment instruments do you consider critical for determining eligibility for using learning disability services at a community college? Why? Based on an assessment, describe two accommodations that you might recommend for a student.

2. Prepare an assignment sheet to teach paragraph development for students in Learning Skills: Writing and Reading, used during the fourth week of classes. Be sure to include your goals, expected outcomes, and your assessment criteria.

Address Inquiries and Applications To

ATTN: Human Resource Services

Chabot-Las Positas Community College District
5020 Franklin Drive
Pleasanton, CA 94588
24 hour Job Line: (925) 485-5200
Web Site: www.clpccd.org/hr

CLOSING DATE FOR APPLICATIONS:

December 4, 2008, 5:00 p.m.

POSTMARKS NOT ACCEPTABLE

The Application Process:

The following must be submitted as a complete packet:

- (1) Official District Faculty application form for:
Learning Skills Instructor use position code (# **2LLA08**).
- (2) Cover letter addressing qualifications for the position.
- (3) Resume of all professional preparation and experience.
- (4) College transcripts (unofficial copies may be submitted for application purposes; however, official copies must be submitted before hiring). Degrees earned outside the United States must have a US evaluation (course by course) of the transcripts and must be submitted with the application.
- (5) Supplemental Questionnaire responses.
- (6) Equal Opportunity Employment Questionnaire. (Optional)

Other extraneous material will not be considered.

*Applicants applying under the "Equivalent provision" must provide details that explain how their academic preparation is the equivalent of the degree listed above.

Selection Procedures

Applicants are evaluated by the appropriate manager and a review committee. Applicants determined to be the most qualified for the position will be invited for an interview at their own expense.

EOE

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