



## Staff Human Resources

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California State University  
LONG BEACH

<b>Last Updated</b>	06/12/2007 07:00:55 AM
<b>Job Title</b>	001689 LEARNING DISABILITY SPECIALIST/S.BENSON PROGRAM (Student Services Professional III, Unit 4)
<b>Department</b>	Disabled Student Services
<b>Department Description</b>	The office of Disabled Student Services is a student support program within the Division of Student Services. Our mission is to assist students with disabilities as they secure their university degrees at California State University, Long Beach. We provide services to over 1,300 students each semester. Over 3,000 students with disabilities have graduated from California State University, Long Beach with support from our program.
<b>Time base</b>	Full-time.
<b>Salary Range</b>	\$3,687 - \$5,252 per month
<b>Benefits</b>	Full benefits through CALPERS (health, vision, dental, life, tuition fee waiver), generous vacation and sick leave, and 14 paid holidays each year.
<b>Job Description</b>	<p>To provide for the diagnostic assessment of students experiencing learning problems at CSULB and determine eligibility for learning disability support services based on a comprehensive psycho-educational evaluation utilizing the eligibility criterion for the California State University (CSU) system in conjunction with the Association on Higher Education And Disability (AHEAD) "Guidelines for Documentation Of A Learning Disability In Adolescents And Adults." Evaluate documentation submitted from various off-campus agencies for compliance with CSU Learning Disability Eligibility Criteria (e.g., Community College Transfers, Department Rehabilitation, Psychologist, Psychiatrists, Medical Doctors, and Neurologists etc.) Conduct results meeting with students to relay diagnostic findings (i.e., diagnosis) to student and determine appropriate accommodations based on student's current academic and personal environments. Compile detailed psycho-educational reports to outside agencies needing verification of students' learning disability for the purpose of accommodating them on various standardization examinations (i.e. CBEST, MSAT, RICA, GRE, SSAT, and GMAT). Train and manage a group of 3-4 graduate level counselors in the administration of various psychometric instruments. (WAIS III, WJIII, Nelson Denny, WRAT3). Provide crisis management counseling, on a limited basis, as needed for the Disabled Student Services office. In the absence of the Program Coordinator plan, manage, and direct the activities of the Stephen Benson Program (SBP).</p> <p><b>KNOWLEDGE, SKILLS, AND ABILITIES</b> Experience in working with a variety of disability groups. Detailed knowledge of disability accommodations and related problems</p>

solving strategies for consultative skills to work with students as well as other professional staff faculty. Able to effectively lead and facilitate group discussion. Skilled at providing highly specific support services to learning disabled students, and able to communicate procedures and alternatives. Experience and knowledge in serving learning disabled college students including an understanding of LD diagnostic procedures including AHEAD guidelines policy and procedures. In-depth knowledge of disability information and resources-organizations, equipment, technology, legislation, various disability groups, and especially higher education information and resources for serving disabled college students. Ability to make oral presentations; coordinate and assist in conferences and workshops; provide training to students, faculty and staff; and to analyze information and situations in order to define objectives, identify concerns and formulate solutions. Ability to establish and maintain cooperative working relationships with a wide range of internal and external contacts. Extensive training and experience in the administration and interpretation of both aptitude and/or achievement tests (i.e. Woodcock Psycho-Educational Battery, Wechsler Adult Intelligence Scale-Third Edition, and other psycho-educational instruments) for the purposes of diagnosing and accommodating students with learning disabilities based on CSU guidelines and in conjunction with the Association on Higher Education And Disability (AHEAD) "Guidelines For Documentation Of A Learning Disability In Adolescents And Adults." Ability to communicate with an ethnically and culturally diverse campus community. Ability to follow all university policies, procedures, and guidelines including but not limited to safety, civility, information security, and non-discrimination policies and procedures. Ability to contribute to a positive university experience for each and every student, and assist in achieving the university's commitment to a "vision of excellence."

#### **EXPERIENCE AND EDUCATION**

Minimum qualifications required include possession of an appropriate terminal degree, i.e., either a doctorate in behavioral sciences, counseling, psychology or a specific related academic field or a California license as a Psychologist, Marriage and Family Therapist (MFT), Licensed Educational Psychologist (LEP) or equivalent professional counseling licensure; and or equivalent number of clinically supervised hours worked which require a master's degree from an accredited institution, in counseling (e.g. Educational Psychology, Rehabilitation Counseling, Educational Counseling, Social Work, clinical Psychology, Guidance Counseling, Career Development) or an equivalent combination of education and experience.

#### **FILING DEADLINE:**

June 26, 2007 (KKE)

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